



The Village at Wellard

2011/2012 Community Grants Program Guidelines

The Wellard Joint Venture Partners, Peet Limited and the Department of Housing are committed to nurturing the development of a vibrant, active and safe community at The Village at Wellard. Encouraging diverse opportunities for participation in community life is an important aspect of this commitment.

The Village at Wellard Community Grants Program aims to support new or existing community groups, organisations and clubs with direct benefits for The Village at Wellard community.

Guiding the development of the estate is a set of principles, which include consideration of:

- Encouraging social interaction.
- Long-term sustainability of the local community.
- Incorporating local environmental values into the development process.
- Creation of a distinctive and welcoming community identity.
- Employment and education opportunities.
- Establishing a culture of entrepreneurship throughout the development.
- Local businesses viability.
- Overall prosperity of the Kwinana region.

It is within this context that grant applications will be considered.

Grant eligibility

To be eligible for a grant, the applicant must have an interest in The Village at Wellard community. They also must be one of the following:

- An incorporated community, cultural or sporting organisation based within the Kwinana/Wellard area, or one which is intending to incorporate.
- An incorporated charity organisation or community service provider undertaking a project, event or other activity within the Wellard area.
- An individual undertaking a specific project, event or activity within the Kwinana/Wellard area.

Grant criteria

Grants will only be considered if the project, activity or event can demonstrate that it meets one (or more) of the following criteria:

- Contributes to The Village at Wellard's sense of community pride and identity.
- Encourages local economic vitality (i.e. training, job creation, enterprise development).
- Enhances or conserves the local natural environment (e.g. restoration/rehabilitation works).
- Is a community art/cultural or heritage project.
- Provides leisure or recreation-based opportunities for the local community.

Please note:

- Applications for capital items will be accepted for consideration, but will need to demonstrate local need and prove that alternative funding sources and 'in kind' support have also been sought.

Priority will be given to projects and activities that:

- Involve the start up of a new club, group or activity that will involve The Village at Wellard residents.
- Demonstrate a high level of local community support.
- Demonstrate partnership and or involvement with another local organisation/agency.
- Demonstrate in kind and/or financial support from either the applicant or a third party.
- Deliver positive social, economic and environmental outcomes to The Village at Wellard community.

Funding timeframes

Grants are available on an ongoing basis, with applications accepted throughout the year. Grant applications take approximately 4 to 6 weeks to process from the date of receipt.

Grant application process

To make an application you are required to:

1. Discuss your intent to apply with Peet Ltd's community consultants, *Creating Communities Australia* prior to submitting an application (tel: 9284 0910).
2. Provide a detailed cost schedule/budget if a grant of over \$1000 is requested.
3. Complete an application form and return with any necessary attachments to:
Kim Wiltshire, Creating Communities Australia, 100 Jersey Street Jolimont WA 6014
or **fax 9284 0912.**

General conditions of grants

- Applicants are required to liaise with Peet Ltd's community consultants, *Creating Communities Australia* prior to lodgement of the grant application.
- Applications must be lodged before the project/activity commences, as no retrospective funds will be allocated.
- Any cost variation to the original application will be at applicant's cost. In addition, no grant applications for such costs will be accepted.
- Grants are to be expended within 6-months of application.
- The project, event or activity and any promotional/media material must display The Village at Wellard logo, recognising the funding support received.
- Any printed promotional or media material (e.g. press releases, flyers, posters) featuring acknowledgment of the sponsor must be approved by Peet Ltd's community consultants, *Creating Communities Australia* prior to it reaching the public.

Goods and Services Tax (GST)

- Organisations/individuals who have an Australian Business Number (ABN) will be liable to pay GST and provide a tax invoice.
- The total grant application amount must be inclusive of GST.
- Organisations/individuals that do not have an ABN number will be required to provide a 'statement of supplier' form.

Public liability

Any public liability onus rests with the applicant. Peet Ltd and Department of Housing accepts no liability for any project, event or activity that its sponsors. It is highly recommended that adequate public liability insurance be secured for all projects, events and activities. A policy number may be required as part of the grant application. Grant applications for public liability insurance for a project, event or activity will not be accepted.

Further Information

For more details or assistance contact:

Kim Wiltshire
Creating Communities Australia
Tel: 9284 0910
kim@creatingcommunities.com.au